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## United States Senate

COMMITTEE ON  
HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS  
WASHINGTON, DC 20510-6250

December 8, 2021

The Honorable Lloyd J. Austin III  
Secretary of Defense  
Department of Defense  
1000 Defense Pentagon  
Washington, DC 20301

Dear Secretary Austin,

On March 17, 2020, following the declaration of a national emergency related to COVID-19, the Office of Management and Budget called for executive branch agencies and departments to “maximize telework across the national for the Federal workforce[.]”<sup>1</sup> Over a year and a half later, it is unclear the extent to which government employees are still teleworking.

In order to better understand the working location of your agency’s employees, I respectfully request the following information, broken down by subcomponent, as of December 1, 2021:

1. The number of individuals currently employed by your agency.
2. The number of individuals who are:
  - a. Working full time in person at one of your agencies physical locations;
  - b. Teleworking<sup>2</sup> full time;
  - c. Working a hybrid schedule that combines both telework and in office schedule.
3. The total number of agency employees who are fully vaccinated against COVID-19.
  - a. The total number of agency employees who have received a booster.
4. For the employees that are teleworking, how are you tracking employee productivity?
  - a. Please provide a breakdown of your agency’s workforce productivity for Fiscal Years 2019, 2020, and 2021.

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<sup>1</sup> Memorandum from Acting Director Russell Vought to Office of Mgmt. & Budget (March 17, 2020), *Federal Agency Operational Alignment to Slow the Spread of Coronavirus COVID-19*.

<sup>2</sup> For purposes of this request, teleworking full time includes any individual classified as working remote as defined in Office of Personnel Management, 20221 Guide to Telework and Remote Work in the Federal Government, Nov. 2021, available at [https://chcoc.gov/sites/default/files/Telework-Guide-2021\\_0.pdf](https://chcoc.gov/sites/default/files/Telework-Guide-2021_0.pdf).

5. Has your agency closed physical office space locations since March 2020 in light of increased telework among your agency's workforce? If so, please provide the estimated cost savings associated with office closures.

Please provide this information as soon as possible but no later than 5:00 p.m. on December 22, 2021.

Sincerely,



Ron Johnson  
Ranking Member  
Permanent Subcommittee on Investigations